



United States Department of the Interior

Office of Aviation Services

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Boise, Idaho 83706-3991

In reply refer to:

April 28, 2020

Memorandum

To: All DOI Aviation

From: Mark Bathrick, Director, Office of Aviation Services (OAS)

Subject: COVID-19 Extension to Select OPM-04 and OPM-22 Training Requirements

As we attempt to reduce COVID-19 exposure and ensure personnel receive quality instruction, the Office of Aviation Services (OAS) is delaying the following training completion requirements for one year until April 30, 2021. These extensions were developed and finalized in concurrence with the Interagency Aviation Training Subcommittee (IATS) and the Executive Aviation Subcommittee (EAS) and coincide with recent Fire Management Board (FMB) direction on extensions for firefighting training requirements.

There are currently seven courses wherein the nature of the content and required student/instructor participation prevent it from being adequately accomplished via distance learning:

- A-305 Risk Management II (pilot, aviation dispatcher, aviation manager, helicopter manager - resource, project aviation manager)
- A-306 Aviation Contract Administration Parts I and II (aviation manager)
- A-307 Aviation Policy and Regulations II (pilot, aviation dispatcher, aviation manager, helicopter manager - resource, project aviation manager)
- A-309 Helicopter Flight Manuals (helicopter manager - resource)
- A-312 Water Ditching and Survival requirements identified in OPM-04 (As specified by bureau or agency) will be extended 1 year but agencies of bureaus may choose to have employees complete A-325R Water Ditching and Survival - Academic Refresher. Bureaus and agencies will issue separate guidance if this training is required.
- A-312 Water Ditching and Survival requirements identified in OPM-22 will be extended for 1 year.

All training courses not listed above are available on the [IAT website](#) via distance learning or scheduled webinar.

In order to demonstrate compliance for a position, personnel can use their IAT transcript and this letter for the identified courses (listed above) that have not been completed.

Extending the training completion requirements until April 30, 2021 will allow the Interagency Aviation Training Community to reschedule opportunities for Aviation Centered Education (ACE) and other future classroom offerings.

X

Mark L Bathrick
Director, Office of Aviation Services

